

Fair Field Junior School

www.fairfield.herts.sch.uk



FAIR FIELD
JUNIOR SCHOOL

Executive Headteacher: Mrs A Aharon

Head of School: Mrs C Goodwin

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Equipping our children with the skills to succeed in an ever changing world

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Friday 4th March 2022

Dear Parents and Carers,

Election of Parent Governor

We have an opportunity for a new parent governor on our Local Governing Body

At Fair Field Junior School, the governors' role is to ensure that our pupils have the best possible experience of a broad education and achieve the best possible outcomes during their time with us. We are ambitious for our pupils. Governors work closely with the Senior Leadership Team to set the vision and strategic direction for the school and ensure our long and short term objectives are being met. We also have a responsibility to ensure that the school's funds are well managed and properly spent.

Fair Field is part of the Poppy Academy Trust, which also incorporates our feeder school, St John's Infant and Nursery School. The Trustees have overall responsibility for the educational and financial performance of the Trust. However, the Local Governing Body has an important role to play in ensuring the greater strategic vision is achieved at Fair Field.

The Governing Body needs members with appropriate skills for this important role. At Fair Field, our membership is drawn from the Community, Staff and Parents according to its constitution. When recruiting, we look for people with appropriate skills to ensure the Governing Body provides informed support and challenge to the Senior Leadership Team. Currently the team includes members of the community with skills including law, education, health and business.

If you would like to have a role in this important aspect of school life, and you have the time and commitment to support school improvement, then please do consider standing as a parent governor. To find out more about governorship at Fair Field I recommend that you contact our existing Chair of Governors, Jane Williams at chairofgovernors@fairfield.herts.sch.uk

To stand for election please complete and return the attached nomination form to the school office by **Monday 21st March at 3pm**. You will need to ask another parent of a pupil at the school to sign the form.

Please give brief details about yourself (**not more than 80 words**) on the form. If an election is needed, these details will be copied and sent to all parents with ballot papers.

Please be aware that regulations require everyone appointed to a governing body to undergo a pre-appointment check, which at Fair Field will include an enhanced Disclosure

and Barring Service (DBS) check and collection of References. This is to ensure the safety of our pupils.

The small print

If the number of nominations is the same as or less than the number of vacancies, then the people nominated will be deemed elected unopposed. If there are not enough nominations, the Governing body has the duty to appoint parent governors to fill the remaining vacancies.

If an election is necessary:

- We will send ballot papers to all parents by **Wednesday 23rd March** along with details of the election. The Ballot will be open for 1 week and close on **30th March**.
- Only parents of children registered at the school are entitled to stand or vote in the election. A parent who is paid to work at the school for more than 500 hours in a school year or is an elected member of the Local Authority may **not stand** for election.
- Each parent will be sent one ballot paper regardless of how many children they have at the school, and each parent will have one vote per vacancy. The ballot will be secret and you will be notified of the result as soon as possible afterwards.

For the purpose of the election of a parent governor, a parent is:

- someone who has parental responsibility, *or*
- someone who looks after the child on a day-to-day basis (but does not have “parental responsibility”).

If you have any questions about whether you are eligible to stand or vote in the election or about anything else in this letter, please contact me.

Kind regards,



Mrs Goodwin
Head of School