



Fair Field Junior School

Watford Road, Radlett, Hertfordshire, WD7 8LU
01923 856341

Email: admin@fairfield.herts.sch.uk
www.fairfield.herts.sch.uk

Executive Headteacher: Mrs A. Aharon

Head of School: Mrs C. Goodwin

Assistant Head of School: Mrs D O'Sullivan

~~Tuesday 31st August~~ Friday 2nd September 2022

Dear Parents/Carers,

Back to School Arrangements – Autumn Term 2022

We hope you had a relaxing and enjoyable summer break and we are delighted to be welcoming your children back to school for the Autumn Term. We have spent the summer preparing the school site and it is looking fresh and bright. We welcome our new members of the team, who have slotted seamlessly into our staffing structure.

Please see below some information and reminders.

New class names

As most of you will be aware, we have split the children in Year 6 into three classes this year. Consequently, it was necessary to think of a new class name! Instead of just adding one class, we have decided to rename all the classes shades of green, in line with the colour of our school uniform and as a reflection of the beautiful setting we are in.

The table below outlines the name of your child's new class and provides details of the staff in each class.

Previous Class	New class name	Teacher	Teaching Assistant	Additional staff
Magnolia	Jade	Miss G Danskin	Miss N Kyte	Mrs Parkinson (Monday afternoons)
Willow	Lime	Miss M Lawson	Miss C Foster	
3 Blyton	Pine	Mrs P Abrahams	Miss H Davis	
3 Walliams	Sage	Miss S Margolis	Mrs E Kilbane	Miss Coxill (Thursdays)
4 Morpurgo	Mint	Mrs R Devlia & Mrs M Rielly	Mrs M Doult	
4 Rowling	Teal	Mrs D O'Sullivan	Miss L Bednarek	Mrs Chakmak (Thursdays)
5 Ridley	Olive	Mr J Forrester	Miss A Farran	Mrs Chakmak
5 Pullman	Turquoise	Mrs A Hinton	Miss T Coxill	
	Emerald	Miss S Gray		

In addition, the children will be taught PE by one of our three specialist teachers: Mr M Flynn, Mr D Rock and Miss B Burg.



Fair Field Junior School

Watford Road, Radlett, Hertfordshire, WD7 8LU

01923 856341

Email: admin@fairfield.herts.sch.uk

www.fairfield.herts.sch.uk

Executive Headteacher: Mrs A. Aharon

Head of School: Mrs C. Goodwin

Assistant Head of School: Mrs D O'Sullivan

Morning Arrangements

- School starts at 8:50am. The school gates will open at 8:30am and children are welcome to arrive from this time and go straight into their classrooms.
- Children are to be dropped on the turning circle or at the back gate. No parents/carers on site in the mornings, unless agreed by prior arrangement (with the exception of the new Year 3 children who may be brought onto the site for the first 2 weeks)
- Please do not queue on the road in your car before 8:30am.
- Please **turn left** from the main road onto the school site and when exiting the turning circle, using the mini-roundabout if necessary.
- If your child arrives after 8.50am the back gate will be locked and there is no vehicle access to the turning circle. Children must be brought onto the site on foot and signed in by an adult. This includes at 8.51am I am afraid!

Afternoon Arrangements

- School finishes at 3:10pm. Gates will be open from 3:05pm for parents and carers to walk on site to collect their child/ren. If you are unavoidably late, please telephone the school office and provisions will be made.
- There is no parking on site.
- Please park considerately of our neighbours. Please DO NOT park over driveways, in front of other parked cars or on curbs.
- There is an unofficial one-way system at the back gate. Please approach the back gate anti-clockwise, keeping the green on your passenger side.

Equipment

- Children should bring their school bags, water bottles, healthy nut-free snacks and reading books with signed journal to school daily. An adult should comment in the reading journal twice weekly. Children do not need pencil cases as these are provided. We ask for a donation of £8.50, which includes the replenishment of supplies over the year.
- Children should come to school in their PE kits on their nominated PE days outlined below.
- Year 5&6 will swim in the Autumn Term. They should come to school in their **PE kit**, with their swim wear underneath.
- **School uniform:** We expect all children to be wearing full school uniform, including black school shoes, a tie, hair below the shoulders tied up, hair ties/bands to be in school colours and children to have haircuts (no lines shaved in or hair colouring) in-line with school policy. PE Kits can be ordered from the school office. If you are waiting a PE kit please send them in alternative sportswear, as neutral as possible. PE starts from Monday 5th September.

PE Kit days		
Year 3	Monday	Tuesday
Year 4	Tuesday	Thursday
Year 5	Tuesday	Wednesday
Year 6	Thursday	Tuesday

Absence

If your child is unwell we ask that you telephone or email the school office before 8.45am citing the reason for absence.



Fair Field Junior School

Watford Road, Radlett, Hertfordshire, WD7 8LU

01923 856341

Email: admin@fairfield.herts.sch.uk

www.fairfield.herts.sch.uk

Executive Headteacher: Mrs A. Aharon

Head of School: Mrs C. Goodwin

Assistant Head of School: Mrs D O'Sullivan

Communication

We endeavour to provide all parents & carers with detailed information and respond to queries or concerns in a timely manner. We aim to respond to emails as soon as possible, however please allow 72 hours for a response. With that in mind, please speak to a member of staff after the school day or telephone if your matter is of a more urgent nature. We pride ourselves on putting the children and yourselves at the forefront of everything we do. We apologise in advance if there is an error in communication and ask that you are mindful of the fact we don't like to get it wrong more than you dislike us getting it wrong! As such, please be respectful to our staff and other parents/carers and share your grievances in an appropriate way (perhaps not on the class whats app group!)

School lunches

Please use the Grid to order your lunches in the usual way or send your child with a packed lunch. If your child is new to Year 3 and you are awaiting a grid login, the children are able to order their lunch on arrival to the classroom with the teacher. There is no need to send a packed lunch whilst you await this login. Equally, if you have forgotten your login they can order in the classroom whilst the matter is resolved.

Google Classroom

Your child should have received an invite on their Google Classroom for their new year group. If possible, please arrange for them to log in and accept their classroom. If they have forgotten their password, please ask them to let their teacher know. Year 3 will receive their login details next week.

Dates for your diary

Date	Event	Year Groups
Tuesday 6 th September	Swimming	5 & 6
Monday 3 rd October	School photographs	All
Wednesday 19 th October	Legoland	All
24 th -28 th October	Half Term	All

We look forward to seeing you on Monday. Have a great weekend.

Yours sincerely,

Kind Regards

Mrs Goodwin
Head of School